

Return to Home Challenge - Registration Application

Please note, this is a sample application for reference only, and questions are subject to change. If you have any questions about this application or the Return to Home Challenge, please contact the Maddie's Fund Grants Team at 925.310.5450 or grants@maddiesfund.org. We experience a very high call and email volume during application cycles, so our response time may be as long as 48 hours.

Registration Questions

Maddie's Fund welcomes you to register for our Return to Home Challenge! This challenge is for organizations who want to start or expand their Return to Home (RTH) program for dogs and cats. You can try a new Return to Home practice or expand on something you're already doing, and have a chance at \$200,000 in grants being awarded.

To be considered to participate in the Return to Home Challenge ("Challenge"), your organization must:

- be a U.S.-based government animal shelter or 501c3 shelter or rescue organization.
- be an active participant in [Shelter Animals Count](#). (If you are awarded a grant prize from this Challenge, you agree to join the Maddie's Fund Coalition in Shelter Animals Count.)
- be current on all grant reporting for any prior Maddie's Fund grants.
- register for the Challenge by submitting a complete application through [the Maddie's Fund Grants Portal](#). You will be notified by our team by Monday, August 22, 2022, if you meet the eligibility requirements to participate in the Challenge.

Registration Dates: Monday, July 25, 2022 – Monday, August 1, 2022 (Apply through [our grants portal](#) until 5:00pm Pacific Time on August 1, 2022.)

Organization Prep Period: September 1 - 30, 2022. This is your chance to prepare for your new RTH practices (update policies/procedures, train staff, etc.)

Challenge Period: October 1 – 31, 2022. During this time, you will pilot your new RTH practices.

Participation Report Due Date: Monday, November 14, 2022, by 5:00pm Pacific Time (find a sample of that report on our website)

Final Report (Zoom Huddle) Date: Early- to mid-April 2023 (find the sample questions on our website)

Once you submit your registration application, you will immediately receive an automated email from Maddie's Fund confirming your application has been submitted. If you do not receive this email, please contact the Maddie's Fund Grants Team at 925.310.5450 or grants@maddiesfund.org as your application may not have been submitted. Applications that are not submitted and left as "In Progress" will not be reviewed and will be deleted 10 days after the close of the registration period.

If you have any questions as you're completing this application, please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org. Please note, we generally experience a very high call/email volume during application cycles, and our response time may be up to 48 hours.

1. Please provide your Return to Home numbers for the 2021 calendar year (for both owned animals and those that are part of your Shelter-Neuter-Release/Return-to-Field (SNR/RTF) program):
 - a. 2021 Return to Home SNR/RTF Dogs:
 - b. 2021 Return to Home Owned Dogs:
 - c. 2021 Return to Home SNR/RTF Cats

- d. 2021 Return to Home Owned Cats:
2. Please provide your Return to Home rate for the 2021 calendar year. To find your rate, use the formula: number of animals returned to owner/community divided by number of stray animals in. For example, if you are using the Basic Data Matrix, it would be (Return to Field + Returned to Owner) **divided by** Stray/At Large.
 - a. 2021 Return to Home Rate Dogs:
 - b. 2021 Return to Home Rate Cats:
 3. Which of the following practices are currently used in your Return to Home program? Select all that apply. [Here is a list of broad Return to Home practices](#), including more specific programs and action items within each practice.
 - a. All animals in the community have identification
 - b. Animals are returned in the field rather than at the shelter
 - c. Return to Home policies and lost/found techniques are marketed to the community
 - d. Organization embraces a culture of Return to Home
 - e. Organization works with community to help facilitate Return to Home
 - f. Technology is used to help reunite pets and owners
 - g. Regulations and laws encourage Return to Home
 - h. Other (please describe below)
 - i. If Other, please explain:
 4. Please briefly describe your Return to Home program. (If you do not currently have a Return to Home program, please let us know here.)
 5. Which of the following practices are you planning to implement or expand during the Challenge Period?
 - a. All animals in the community have identification
 - b. Animals are returned in the field rather than at the shelter
 - c. Return to Home policies and lost/found techniques are marketed to the community
 - d. Organization embraces a culture of Return to Home
 - e. Organization works with community to help facilitate Return to Homes
 - f. Technology is used to help reunite pets and owners
 - g. Regulations and laws encourage Return to Home
 - h. Other (please describe below)
 - i. If Other, please explain:
 6. Please briefly provide specifics for what practice(s) you will implement or expand during the Challenge Period.
 7. Do you foresee any barriers/obstacles to implementing or expanding these practices? *Yes/No?*
 - a. If yes, how do you plan to overcome them?

Organization Information

Please review your organization's information, make any necessary changes and be sure you fill in each field. The requirements for this grant are that your organization is (1) a U.S.-based government or 501c3 shelter/rescue or other animal welfare organization that focuses on dogs and/or cats (2) an active participant in Shelter Animals Count. Please answer all of the questions below and do not leave any of the fields blank. Incomplete applications may not be reviewed by Maddie's Fund.

Please note, some of our questions have changed. Please review this tab carefully even if you've submitted an application recently.

- Organization Name:
- Legal Name:
- AKA:
- EIN:
- Phone:
- Street Address/City/State/ZIP Code:
- U.S. County:
- Website:
- Organization Type:
 - College/University
 - Government Animal Services
 - National Animal Welfare Non-Profit/Foundation
 - Non-Profit Spay/Neuter Clinic
 - Non-Profit Veterinary Clinic
 - Other Organization
 - Private Shelter/Rescue Organization with Gov Contract
 - Private Shelter – No Gov Contract
 - Private Veterinary Hospital
 - Rescue Organization – No Gov Contract
 - Veterinary Medical Association

If “Other Organization”, please explain:
- For animals that you bring into your care (shelter or foster), what is your annual dog intake?
- For animals that you bring into your care (shelter or foster), what is your annual cat intake?
- If applicable, how many dogs per year do you help in your community (owned pets)?
- If applicable, how many cats per year do you help in your community (owned pets)?
- Is your organization led by someone who is Black, Indigenous, or a Person of Color (BIPOC)?
Yes/No
- Do you have at least 25% BIPOC representation on your board (or other governing body)?
Yes/No
- Do you have at least 50% BIPOC representation in your organization’s leadership? Yes/No
- Do you have at least 25% BIPOC representation in your organization’s staff? Yes/No
- Is your organization supporting a BIPOC community? Yes/No
- We welcome any comments or explanation about BIPOC representation in your organization:
- Your Annual Animal Statistics and benchmark you use for measuring your success (for example, Live Release Rate, Save Rate, etc., and the formula you use to calculate it) should be posted publicly on your website, on the same page. Please share the link to where they are posted.
- Does anyone in your organization use Maddie’s® Pet Forum? Yes/No
- Has anyone in your organization taken a course in Maddie’s® University? Yes/No
- Is your organization a member of [Petco Love Lost](#)? Yes/No
 - If it was a requirement, would you join?
- If applicable, my organization is an active participant in Shelter Animals Count. If this grant is approved, we agree to join the Maddie’s Fund Coalition in Shelter Animals Count. Yes/No
 - If no, please explain:
- We believe data collection, reporting and transparency help to inform how to make an impact. Please select where else you’re sharing your data:

- Best Friends Pet Lifesaving Dashboard
- State agency
- Local/regional coalitions
- Other, please explain
 - If other, or if you're not sharing your data anywhere, please explain:

Staff Information

Please provide the following information for the applicant.

- Salutation:
- Name:
- Suffix:
- Email:
- Title:
- Phone:

The following contacts need to be included on your application:

- **Head of Organization (required):** this may be your Executive Director, CEO, etc.; the person who will sign the confirmation letter if this grant is awarded. This contact will need to be given portal access to be able to view and/or edit the application.
- **Payment Contact (required):** the person responsible for receiving the check or ACH email notifications if this grant is approved. This person will not need to be given portal access unless they want it. If the grant is approved for \$5,000 or less, a check will be mailed to the Payment Contact's address. If the grant is approved for more than \$5,000, the Payment Contact will receive emails from Bill.com (1) asking for your organization's account information and (2) notification of payment confirmation.
- **Collaborators (optional):** anyone in your organization collaborating on this project with you, aside from the Head of Organization and Payment Contact. This person will need to be granted portal access to be able to view and/or edit the application.

Submission Agreement

My organization is current on all grant reporting requirements for any previous Maddie's Fund grants or has never received a grant from Maddie's Fund. (Please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org if you have any questions about this.)

- Yes
- No, please explain:
- Not Applicable – we have never received a grant from Maddie's Fund

Please read the following information about this application and opportunity:

You'll be notified by Monday, August 22, 2022, if you are accepted into the Return to Home Challenge. If you do not receive an email from us by the end of the day on Monday, August 22, 2022, please contact us right away on Tuesday, August 23, 2022, at 925.310.5450 or grants@maddiesfund.org. Please note, we generally experience a very high call/email volume during application cycles, and our response time may be up to 48 hours.

If you are accepted into the Challenge, **to be considered for an award** from this Challenge, your organization must submit a Participation Report to Maddie's Fund at the end of the Challenge period (October 1 – 31, 2022). This report will be due Monday, November 14, 2022 ,by 5:00pm Pacific Time. A sample of the report can be found on our website.

Additionally, if you are selected as an award winner from this Challenge, there will be a follow-up grantee report, held via Zoom Huddle in early- to mid-April 2023. Sample questions can be found on our website.

When you submit your registration application, you will immediately receive an automated email from Maddie's Fund confirming your application has been submitted. If you do not receive this email, please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org as your application may not have been submitted. Applications that are not submitted and left as "In Progress" will not be reviewed and will be deleted 10 business days after the close of the registration period.

By selecting "Yes" below, I agree to the above statements. I certify that I have answered all of the questions on every tab of this application (Registration Information, Organization Information, Submitted By and Staff Information). All the information is complete and correct to the best of my knowledge. I am aware that incomplete applications will not be reviewed by Maddie's Fund.

Please note, this is a sample application for reference only, and questions are subject to change. If you have any questions about this application or the Return to Home Challenge, please contact the Maddie's Fund Grants Team at 925.310.5450 or grants@maddiesfund.org. We experience a very high call and email volume during application cycles, so our response time may be as long as 48 hours.