

Open Arms Pet Adoption Challenge – Registration Application – Sample

Please note, this sample is provided for reference only, and questions are subject to change.

Registration Questions

Maddie's Fund welcomes you to participate in the Open Arms Pet Adoption Challenge! This challenge is all about opening our hearts to open adoptions. We're encouraging animal shelters and rescue organizations to pilot a more open approach to adoptions for one month, and have a chance at a part of \$55,000 in grants being awarded.

To be considered to participate in the Open Arms Adoption Challenge ("Challenge"), your organization must:

- be a U.S.-based government animal shelter or 501c3 shelter or rescue organization that performs adoptions of dogs and/or cats and has not implemented open adoptions.
- be an active participant in Shelter Animals Count. (If you are awarded a grant prize from this Challenge, you agree to join the Maddie's Fund Coalition in Shelter Animals Count.)
- be current on all grant reporting for any prior Maddie's Fund grants.
- register for the Challenge by submitting a complete application through the Maddie's Fund Grants Portal. You will be notified by our team by Tuesday, March 31, 2020 if you meet the eligibility requirements to participate in the Challenge.

Registration Dates: Monday, March 16, 2020 – Friday, March 20, 2020 (Apply through our grants portal until 5:00pm Pacific Time on March 20, 2020.)

Organization Prep Period: April 1 – 30, 2020. This is your chance to prepare for your pilot open adoptions program (update policies/procedures, revise your application, train staff, etc.)

Challenge Period: May 1 – 31, 2020. During this time, you will pilot your new open adoptions application and procedures.

Project Completion Report Due Date: Friday, June 12, 2020 at 5:00pm Pacific Time (find a sample of that report on [our website](#))

Final Report Due Date (if awarded a grant): Friday, September 18, 2020 (find a sample of that report on [our website](#))

Once you submit your registration application, you will immediately receive an automated email from Maddie's Fund confirming your application has been submitted. If you do not receive this email, please contact the Maddie's Fund Grants Team at 925.310.5450 or grants@maddiesfund.org as your application may not have been submitted. Applications that are not submitted and left as "In Progress" will not be reviewed and will be deleted 10 days after the close of the registration period.

If you have any questions as you're completing this application, please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org.

1. How many animals were adopted in May 2019?
 - a. Dogs:
 - b. Cats:
2. Please attach a copy of your current adoption application.
3. Please provide a brief description of your current adoption process. (1,500 characters available)

4. By checking yes below, I confirm that our organization is NOT currently practicing open adoptions.
Y/N

Organization Information

Please review your organization's information and make any necessary changes.

Answering all of the questions below is required. While posting your annual animal statistics and lifesaving percentage on your website and participating in Million Cat Challenge are not required for this application, the fields need to be completed.

Incomplete applications may not be reviewed by Maddie's Fund.

Organization Name:

Legal Name:

AKA:

EIN:

Phone:

Street Address/City/State/ZIP Code:

U.S. County:

Website:

Please provide the web link to where you are publicly sharing your annual animal statistics on your website (on the same page as your lifesaving percentage):

Please provide the web link to where you are publicly sharing your lifesaving percentage and how you calculated it on your website (on the same page as your annual animal statistics):

If applicable, my organization is an active participant in Shelter Animals Count. If this grant is approved, we agree to join the Maddie's Fund Coalition in Shelter Animals Count: Y/N

If no, please explain:

If applicable, my organization is an active participant in Million Cat Challenge: Y/N

If no, please explain:

Annual Cat Intake:

Annual Dog Intake:

Organization Type:

Head of Organization

Please provide us with the contact information for the head of your organization.

First, click on the "Search/Add Members" button to search for the head of your organization in our database. If that person's name is in the drop-down menu, select their name and title and click "Save". If you are the head of your organization, select your name and "Head of Organization" in the two drop-down menus.

If you are collaborating on this application with other members in your organization who are not the head of your organization, you can add them to this application using the instructions above.

Name:

Email:
Title:
Phone:

Submitted By

Please review your information and make any changes if needed.

Please note, if you're returning to an application that you've previously saved but not submitted, you won't be able to edit this tab. You can edit the information on this tab by clicking on "Profile" on the top left of this page (next to "Explore Grant Opportunities").

Name:
Title:
Phone:
Email:

Payment Contact

If this grant is approved, payment will be made via ACH transfer. Please provide contact information for the person at your organization responsible for receiving this payment. If that person is the Applicant or Head of Organization, please indicate that in the "First Name" field below (such as, "Same as Applicant"). Please note, this person will receive emails from Bill.com (1) asking for your organization's account information and (2) notifying of payment confirmation.

Payment Contact First Name:
Payment Contact Last Name:
Payment Contact Title:
Payment Contact Email Address:
Payment Contact Phone Number:

Submission Agreement

My organization is current on all grant reporting requirements for any previous Maddie's Fund grants or has never received a grant from Maddie's Fund. (Please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org if you have any questions about this.)

Yes / No / Not Applicable – we have never received a grant from Maddie's Fund

If no, please explain:

Please read the following information about this application and opportunity:

You'll be notified by Tuesday, March 31, 2020 if you are accepted into the Open Arms Adoption Challenge. If you do not receive an email from us by the end of the day on Tuesday, March 31, 2020, please contact us right away on Wednesday, April 1, 2020 at 925.310.5450 or grants@maddiesfund.org.

If you are accepted into the Challenge, **to be considered for an award** from this Challenge, your organization must submit a project completion report to Maddie's Fund at the end of the Challenge period (May 1 – 31, 2020). This report will be due Friday June 12, 2020 at 5:00pm Pacific Time. A sample of the report can be found on [our website](#).

Additionally, if you are selected as an award winner from this Challenge, there will be a follow-up grantee report due Friday, September 18, 2020. A sample of the report can be found on [our website](#).

When you submit your registration application, you will immediately receive an automated email from Maddie's Fund confirming your application has been submitted. If you do not receive this email, please contact Maddie's Fund at 925.310.5450 or grants@maddiesfund.org as your application may not have been submitted. Applications that are not submitted and left as "In Progress" will not be reviewed and will be deleted 10 business days after the close of the registration period.

By selecting "Yes" below, I agree to the above statements. I certify that I have answered all of the questions on every tab of this application (Registration Information, Organization Information, Head of Organization, Submitted By and Payment Contact). All the information is complete and correct to the best of my knowledge. I am aware that incomplete applications will not be reviewed by Maddie's Fund.

Yes/No

SAMPLE